

**Invitation for fulfilment of Board Treasurer position for
Watson Caring Science Institute
Information**

DEADLINE for applications: May 1st 2025

Duties & Responsibilities

This is a voluntary position with an initial three-year term.

The Board shares collective responsibility for the organization's strategy and maintains oversight over its activities, ensuring that WCSI remains true to its mission, and strives to achieve the goals for which it was set-up. The Treasurer duties include:

- Have supervision of all the Corporation's monies and securities and have access to regular books of account.
- Ensure Chief Executive Officer disburse the Corporation's funds in payment of the just demands against the Corporation or as may be ordered by the Board, taking proper vouchers for such disbursements; and
- Support the Chief Executive Officer to provide the Board with an account of financial conditions of the office properly required of him or her by the Board.
- To ensure that the organization complies with its governing document (by-laws), 501C3 law, company law and any other relevant company compliance
- To ensure that the organization pursues its objects as defined in its governing document
- To contribute actively to the Board of Directors in giving clear strategic direction to the organization, defining goals and evaluating performance against agreed targets
- To assess and manage risks
- To ensure the organization utilizes resources effectively
- To safeguard the good name and values of the organization
- To ensure the financial stability of the organization

Each Board member is expected to use any specific skill, knowledge or experience to help the organization achieve its goals. This will involve:

- Attending approximately four Board meetings per year via zoom; one of which is an onsite strategy day/Board meeting (usually combined with our annual Conference in November)



Watson Caring Science Institute
1701 W. Hillsboro Blvd., Suite 401
Deerfield Beach, FL 33442 USA
954-508-1115 • info@watsoncaringscience.org
watsoncaringscience.org
We are a 501c3 non-profit organization.





- Board members with specific interest or expertise may be part of sub-committees, and asked to attend other zoom meetings
- Scrutinizing board papers
- Leading discussions
- Guiding and supporting founder, executive director, employees, and faculty contractors
- Acting as an ambassador for the organization
- Providing leadership and guidance on new initiatives
- Contribute annually with a minimum donation of \$1500 per annum

Personal Specification

The primary aim is to add new Board members with high level financial understanding of a non-profits 501c3 which will provide a solid backbone to the Board's already strong and dedicated governance, and leadership functions. You will champion the values and theory of our mission, purpose and values.

Residing in Florida is helpful, though not a requirement. Knowledge of Latin America, Africa, the Far East and European countries and cultures are bonus. Knowledge of Nursing, Hospital systems, and Academic settings is helpful though not required.

You can find a list of current Board Members [here](#)

To apply

Please send a cover letter with your cv/bio to Maria Silva Maria@watsoncaringscience.org with the subject line: **Board Treasurer** by midnight EST May 1st, 2025.

For questions: email julie@watsoncaringscience.org

Links to further info:

Our 2024 Annual [Summary Review](#)

Our [Profile](#)

Our [website](#)

Our [Bylaws](#)

ENDS



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